

**Calais School Committee**  
**Tuesday, March 18, 2014**  
**Minutes**  
**Page -1-**

The Calais School Committee held the second regular meeting of the month on Tuesday, March 18, 2014 at the Calais Middle/High School. In attendance were: Chairman John Hill, Vice Chairman Robert Greenlaw, James Macdonald, Marcia Hayward, Dale Earle and Superintendent of Schools Keith Laser, Ed.D.

**I. Call to Order**

Chairman John Hill called the meeting to order at 6:00 p.m. and led the board in the Pledge of Allegiance and a Moment of Silence.

**II. Consent Agenda**

A. Motion by James Macdonald, second by Dale Earle, unanimous vote to approve the agenda for the meeting with the amendments put forth by Superintendent Laser. Item F. under New Business was tabled to the next meeting and D. under Executive Session was removed from the agenda.

B. Motion by Dale Earle, seconded by Bob Greenlaw, unanimous vote to approve the Minutes of March 4, 2014 as presented.

**III. Present communications to the School Committee received from the community**

None noted.

**IV. Public Participation**

Christopher Bernardini requested to speak to item A. and B. under New Business when discussed by the board.

Kim McCadden requested to speak to item D. under New Business when discussed by the board. Christopher Bernardini requested to speak to item A. and B. under New Business when discussed by the board.

Kim McCadden requested to speak to item D. under New Business when discussed by the board.

## **V. Superintendent's Update**

A. Superintendent Laser introduced the invited guests: Girls' Basketball Team, Manager and Coaches, Wrestling State Champion, Jazz Combo and Director, Academic Decathlon Gold Medalists, and National Merit Finalist, and SkillsUSA Gold Medalists. The students were asked to come to the front and were all recognized and thanked by the Committee, Superintendent and community members by a standing ovation for each group or individual.

Quinn Sluzenski recited her speech that she gave at the SkillsUSA state competition in Bangor that she will also be giving at the national level completion in Kansas City at the end of June.

B. Superintendent Laser informed the board that Safety Works will be here on April 16, 2014 to conduct a safety assist visit.

## **VI. Administrative Reports**

Under Administrative Reports, Vocational Director Bob Moholland informed the board that the SkillsUSA Team had competed in Bangor, ME, March 14, 2007, and had done exceptionally well.

## **VII. New Business**

A. Dick Stevens addressed the board regarding the lack of heat on the buses. He apologized to the board, coaches and students for the problems they had experienced throughout the cold winter months. He informed the board that the 82 passenger buses needed for the transportation of students on a daily basis were not capable of heating up under extremely cold conditions on long trips. He also addressed the concerns of students standing on the buses.

Christopher Bernardini commented on the students standing and kneeling on the buses and the safety issue this posed. He also requested that the Busing Policy be added to the Calais Elementary School Student Handbook.

Principal Perkins commented that they were planning a Safety Assembly and that a driver would be speaking about safety on the bus, as well as, a police officer addressing safety at the bus stops.

B. On a motion by Bob Greenlaw, seconded by Dale Earle unanimous vote to approve the Second Reading and adoption of Section C Policies: CBI – Evaluation of the Superintendent and CHCAA – Student Handbooks.

Christopher Bernardini requested that a copy of the Bullying Policy be added to the Calais Elementary Student Handbook.

C. On a motion by Dale Earle, seconded by James Macdonald, unanimous vote to approve the Second Reading and adoption of Policy DD – Grants.

**Calais School Committee**  
**Tuesday, March 18, 2014**  
**Minutes**  
**Page -3-**

D. The board discussed the purchasing process and the reasons that the item was placed on the agenda. By consensus the board tabled action on a budget freeze at this time.

E. The board discussed moving forward with inviting area School Committees to consider contracting with the Calais School Department for services. By consensus the board decided to have a committee formed to work out the details and the strategies to move forward. Dr. Laser will lead the committee and Robert Greenlaw and James Macdonald will serve on the committee.

F. Tabled until the next meeting.

G. Principal Clark spoke on the plans for moving toward Proficiency Based Education. He said that we are in the process of coming up with plans to better serve our students and turned the floor over to Jim Randall of Calais Middle School and Julia Berry of Calais High School. Jim Randall and Julia Berry gave insight into what the plans are to allow students to become proficient in the areas required in the most efficient ways.

H. Principal Clark informed the board that Step-Up Day at Calais High School was a success and Ed Leeman shared with the board the ideas for recruitment of students in the future and possible items that the recruitment committee would like to see added to future budgets to showcase our school's success.

### **VIII. Old Business**

Motion by Dale Earle, seconded by Bob Greenlaw, unanimous vote to approve payment of the invoice for the Accreditation.

### **IX. Sub-Committee Reports**

Finance – Marcia Hayward - No Meeting

Policy – Marcia Hayward – On Going

Audit – James Macdonald – No Meeting

Curriculum – Dale Earle – Met last week

Negotiations – Bob Greenlaw – No Meeting at this time

Building – Dale Earle – Scheduled Safety Works

City Liaison – James Macdonald – No Meeting

### **X. Upcoming Meetings**

- March 25, 2014 (Budget Presentation)
- April 1, 2014
- April 8, 2014 (Budget Approval Meeting)

### **XI. Future Agenda Items**

None noted.

**XII. Executive Session**

- A. Motion by James Macdonald, seconded by Dale Earle, unanimous vote to enter Executive Session pursuant to Statutory Citation [Title I, MRSA § 405 6 (D)].

Motion by John Hill, seconded by Dale Earle, unanimous vote to exit Executive Session.

Action as a result of Executive Session: Motion by Robert Greenlaw, seconded by Dale Earle, to offer Robert Moholland's an employment contract for the 2014-2015 school year for the same salary as he received for the Director of SCRTC for the 2013-2014 school year and to extend his three year contract to expire at the end of the 2016-2017 school year. Unanimous vote to accept these conditions.

- B. Motion by Dale Earle, seconded by James Macdonald, unanimous vote to enter Executive Session pursuant to Statutory Citation [Title I, MRSA § 405 6 (D)].

Motion by Dale Earle, seconded by James Macdonald, unanimous vote to exit Executive Session.

Action as a result of Executive Session: Motion by John Hill, seconded by Robert Greenlaw, to offer Arlene Carter an employment contract for the 2014-2015 school year for the same salary as she receives for the 2013-2014 school year as the Director of the Calais Day Treatment Center, additionally to compensate her \$10,000 to assume responsibility as the principal of the Calais Elementary School, to commence July 1, 2014. Unanimous vote to accept these conditions.

- C. Motion by Dale Earle, seconded by Robert Greenlaw, unanimous vote to enter Executive Session pursuant to Statutory Citation [Title I, MRSA § 405 6 (D)].

Motion by Dale Earle, seconded by Robert Greenlaw, unanimous vote to exit Executive Session.

Action as a result of Executive Session: Motion by Robert Greenlaw, seconded by Dale Earle, to offer Matthew Clark, an employment contract for the 2014-2015 school year for the salary of \$79,000, 1.5% yearly pay increases for next two school years, and that the school district will pay 85% of his family health benefits for the 2014-2015 school year and that Matthew Clark will continue to serve as the principal of the Calais Middle/High School, to commence July 1, 2014. Vote 4-1 to accept these conditions.

**XIII. Adjournment**

Motion by Dale Earle, seconded by Robert Greenlaw, unanimous vote to adjourn at 9:07 p.m.

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Keith S. Laser, Ed.D. Superintendent of Schools