

**Calais School Committee**  
**Tuesday, March 4, 2014**  
**Minutes**  
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The Calais School Committee on Tuesday, March 4, 2014 at the Calais Middle/High School in the Library. In attendance were: Vice Chairman, Bob Greenlaw, Marcia Hayward, Dale Earle, James Macdonald, and Superintendent of Schools Keith S. Laser, Ed.D. Chairman John Hill arrived during executive session.

**I. Call to Order**

Vice Chairman, Bob Greenlaw called the meeting to order at 6:00 p.m. and led the board in the Pledge of Allegiance and a moment of silence.

**II. Consent Agenda**

A. Motion by Dale Earle, second by James Macdonald, unanimous vote to approve the Agenda for the meeting.

B. Motion by Dale Earle, second by James Macdonald, unanimous vote to approve the Minutes of January 29, 2014.

**III. Present communications to the School Committee received from the Community**

None noted.

**IV. Public Participation**

Parent (Constance Coleman) expressed concern regarding the buses still being cold.

Superintendent Laser will invite Dick Stevens to the next board meeting so he can address concerns.

**V. Superintendent's Update**

A. Superintendent Laser reported that repairs had been made on the Elementary School roof and the High School roof and that a seam at the Elementary School had to be redone.

B. The results of the Maine Municipal Association Safety Survey were passed out for review.

**VI. Administrative Reports**

Principal Matt Clark congratulated the students on all their accomplishments.

**VII. New Business**

A. Motion by Dale Earle, second by Marcia Hayward, unanimous vote to approve a request for an overnight from St. Croix Regional Technical Center to attend SkillsUSA State Competitions in Bangor on March 13, and 14, 2014.

B. Discussion of the Calais Elementary School being a Monitor School ensued. Superintendent Laser, Barry Raymond, Peter Perkins and Heather Henry met and developed a plan which has been accepted by the Department of Education.

C. Payment of the accreditation for the Calais Middle/High School was tabled until the next meeting by consensus.

D. Motion by Dale Earle, second by James Macdonald, unanimous vote to approve the First Reading of Section C Policies:

CBI – Evaluation of the Superintendent

CHCAA – Student Handbooks

E. Motion by Dale Earle, second by James Macdonald, unanimous vote to approve the First Reading of Policy DD – Grants.

F. The 2014-2015 School Calendar was approved on a motion by Dale Earle, seconded by Marcia Hayward, unanimous vote.

G. Motion by Dale Earle, second by James Macdonald, unanimous vote not to participate in Maine School Management training for board members.

### **VIII. Old Business**

A. The burners at the Calais Middle/High School have been installed with one burner working. The conversion has not been completed to date.

### **IX. Sub-Committee Reports**

Finance – Marcia Hayward reported that they had attempted to have a meeting but have been unsuccessful.

Policy – Marcia Hayward – Sections D, G, F, J, and I still remain to be reviewed and brought to the board for First and Second Reading.

Audit – James Macdonald – Need to meet to discuss a long term plan.

Curriculum – Dale Earle reported that a meeting was scheduled for 3/5/14 at 3:00 P.M.

Negotiations – Robert Greenlaw reported that they had had no meetings.

Building – Dale Earle reported that Superintendent has met the Trustees and buildings will be a future agenda item.

City Liaison – James Macdonald stated that there had been no meetings but that the Committee will be meeting on the budget soon.

### **X. Upcoming Meetings**

- March 11, 2014 (Budget Workshop) 6:00 p.m.
- March 18, 2014
- March 25, 2014 (Budget Presentation)
- April 1, 2014
- April 8, (Budget Approval Meeting)

### **XI. Future Agenda Items**

By consensus the board asked that the students that get first place be invited to a board meeting so that the board can congratulate them.

**XII. Executive Session**

On a motion by Dale Earle, second by Marcia Hayward, unanimous vote to enter into Executive Session Pursuant to Statutory Citation [Title I, MRSA § 405 6 (A)] for a personnel issue at 6:54 p.m.

Motion by Dale Earle, second by James Macdonald, unanimous vote to come out of Executive Session at 7:45 p.m.

Motion by Dale Earle, second by Marcia Hayward, unanimous vote to not renew the contract of Peter Perkins for Calais Elementary School Principal.

**XIII. Adjournment**

Motion by James Macdonald, second by Bob Greenlaw, unanimous vote to adjourn at 7:50 p.m.

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**Keith S. Laser, Ed.D., Superintendent of Schools**