

Calais City Council

September 12, 2013

The first regular Monthly Meeting of the Calais City Council was held this date in the Council Chambers of the Calais City Building at 6:00 p.m.

Present was Mayor Moore, presiding over Councilors Parks, Howard, Bernardini, Mingo, Dwelley, and Nixon.

On a motion by Councilor Mingo and a second by Councilor Bernardini, it was unanimously voted to approve the following consent agenda with the indicated items removed”

Councilor Parks asked that the Sidewalk display permit fee associated with the “Junk in the Trunk” application be waived. On a motion by Councilor Parks and a second by Councilor Bernardini, it was unanimously voted to approve this application and to waive the fee for Sidewalk Display Permits for Businesses Downtown.

- A. Previous Minutes
- B. ~~Monthly Departmental Reports~~
- C. Treasurer’s Warrants City through September 11,2013
\$ 821,860.90
- D. Treasurer’s Warrants School through September 11, 2013
\$ 650,253.65
- E. Treasurer’s Warrants Water through September 11, 2013
\$ 376,192.45
- F. Chase Fund for August - \$150.00
- G. ~~CDRC – Junk in the Trunk Request – Sept 21 & Oct 19~~
- H. Annual Lioness Christmas Parade – Dec 6
- I. MMA Annual Meeting Voting Credentials – Marianne Moore
- J. Victualer’s License –Just South of the Border, 449 Main St

Attendance

Consent Agenda

The Mayor noted that in the Monthly Report from the Water Department, the Month of July was incorrectly printed with the details pertaining to the Month of August. This being noted, it was then moved by Councilor Bernardini, seconded by Councilor Mingo, and unanimously voted to approve the Monthly Departmental Reports as amended.

Monthly Reports

The Mayor then called for a Public Hearing on new Liquor License for Just South of the Border, 449 Main Street. There being no public concern voiced, it was moved by Councilor Howard, seconded by Councilor Mingo, and unanimously voted to approve this license application.

The Mayor then opened a public Hearing for Special Amusement Permit for Just South of the Border, 449 Main Street. There being no public concern voiced, it was moved by Councilor Mingo, seconded by Councilor Howard, and unanimously voted to approve this application as presented.

Junk in the Trunk

The City Manager then gave her report. She reported to the Council that the Summer Food Program was successful and will have a beginning balance of a little over \$200 next summer. She also reported that the City was not successful in obtaining the USDA Grant for the Nursing Home Feasibility Study.

The following Council Committee Reports were submitted:

1. **Finance Committee** – No report
2. **Property Committee** – No report
3. **Public Safety Committee** – No report
4. **Public Works Committee** – No report
5. **School Liaison Committee** – No Report
6. **Economic/Community Development Committee** – Councilor Bernardini reported that the target date for the completion of the Branding and Web Page design was the end of October.

Council Committee
Reports

There was no public input on agenda items requested.

The City Solicitor requested that the Council consider suspending the Council Rules in order to add an agenda item dealing with the School Budget Referendum Election.

On a motion by Councilor Mingo and a second by Councilor Bernardini, it was unanimously voted suspend the Council Rules in order to add the agenda item.

On a motion by Councilor Dwelley and a second by Councilor Bernardini, it was unanimously voted to rescind the motion to

Public Hearing – Liquor License – Just South of the Border

Suspend Council Rules

Public Hearing – Special Amusement Permit – Just South of the Border

Rescind motion on scheduling School Budget Referendum Election

City Manager's Report

schedule the School Budget Validation Referendum Election on September 24, 2013, due to the fact that there is a

problem with the projected revenues of the School Budget to be voted upon.

It was moved by Councilor Dwelley and seconded by Councilor Bernardini to write-off ambulance bad debt for account #1850 in the amount of \$1,016.60. Voting in favor of the motion were Councilors Parks, Bernardini, Mingo and Dwelley. Councilors Nixon and Howard were opposed. Motion carried.

Write-offs

It was moved by Councilor Bernardini and seconded by Councilor Mingo to write-off ambulance bad debt for account #1450 in the amount of \$1,315.00, plus court fees of \$55.00 and send to the Thomas Agency for collection. Voting in favor of the motion were Councilors Parks, Bernardini, Mingo and Dwelley. Councilors Nixon and Howard were opposed. Motion carried.

It was moved by Councilor Bernardini and seconded by Councilor Parks to write-off ambulance bad debt for account #1888 in the amount of \$2334.40, and send to the Thomas Agency for collection. Voting in favor of the motion were Councilors Parks, Bernardini, Mingo and Dwelley. Councilors Nixon and Howard were opposed. Motion carried.

It was moved by Councilor Parks and seconded by Councilor Dwelley to write-off ambulance bad debt for account #528 in the amount of \$544.60, plus court fees of \$55.00 and send to the Thomas Agency for collection. Voting in favor of the motion were Councilors Parks, Bernardini, Mingo and Dwelley. Councilors Nixon and Howard were opposed. Motion carried.

It was moved by Councilor Bernardini and seconded by Councilor Mingo to write-off ambulance bad debt for account #1793 in the amount of \$1319.00, and send to the Thomas Agency for collection. Voting in favor of the motion were Councilors Parks, Bernardini, Mingo and Dwelley. Councilors Nixon and Howard were opposed. Motion carried.

It was moved by Councilor Dwelley and seconded by Councilor Parks to write-off ambulance bad debt for account #1647 in the amount of \$551.80, and send to the Thomas Agency for collection. Voting in favor of the motion were Councilors Parks, Bernardini, Mingo and Dwelley. Councilors Nixon and Howard were opposed. Motion carried.

It was moved by Councilor Parks and seconded by Councilor Bernardini to write-off water bad debt for account #4039 in the amount of \$114.84, and send to the Thomas Agency for collection. Voting in favor of the motion were Councilors Parks, Bernardini, Mingo and Dwelley. Councilors Nixon and Howard were opposed. Motion carried.

The Public Works Department presented the following bid results on the purchase of Winter Sand

Donovan Construction
\$15,900.00
Delivered =
\$31,500

David Lee Construction
\$15,990.00

It was moved by Councilor Parks and seconded by Councilor Bernardini to write-off ambulance bad debt for account #1709 in the amount of \$638.80, and send to the Thomas Agency for collection. Voting in favor of the motion were Councilors Parks, Bernardini, Mingo and Dwelley. Councilors Nixon and Howard were opposed. Motion carried.

It was moved by Councilor Dwelley and seconded by Councilor Bernardini to write-off ambulance bad debt for account #1583 in the amount of \$1095.24, plus court fees of \$55.00 and send to the Thomas Agency for collection. Voting in favor of the motion were Councilors Parks, Bernardini, Mingo and Dwelley. Councilors Nixon and Howard were opposed. Motion carried.

It was moved by Councilor Bernardini and seconded by Councilor Dwelley to write-off ambulance bad debt for account #1528 in the amount of \$1042.64, and send to the Thomas Agency for collection. Voting in favor of the motion were Councilors Parks, Bernardini, Mingo and Dwelley. Councilors Nixon and Howard were opposed. Motion carried.

On a motion by Councilor Dwelley and a second by Councilor Bernardini, it was unanimously voted to award the bid for the purchase of 3000 cubic yards of winter sand from Donovan Construction in the amount of \$15,900 pending gradation approval to City Specifications. Sand is to be hauled by the City from Donovan's pit in Charlotte.

On a motion by Councilor Parks and a second by Councilor Dwelley, it was unanimously voted to accept 100% principal

Winter Sand Bids

2013 CWSRF Loan
Principal Forgiveness

forgiveness on the \$305,000 loan request for the Pleasant Street Sewer Replacement project and authorize the Finance Director to sign loan documents.

It was moved by Councilor Bernardini and seconded by Councilor Mingo to keep the line of credit for

\$800,000 for the ambulance service open, with the current terms of interest rate of Prime+0, currently 5%. Voting in favor of this motion were Councilors Parks, Bernardini, Mingo, and Dwelley. Councilors Nixon and Howard were opposed. Motion carried.

bidder, C & D Contractors for a metal roof in the amount of \$12,500.00.

The City Manager then asked that the Council consider suspending the Council rules to add the agenda items of keeping the General Fund, Line of credit open. It was so moved by Councilor Dwelley and seconded by Councilor Mingo. Voting in favor of this motion were Councilors Parks, Bernardini, Mingo, and Dwelley. Councilors Nixon and Howard were opposed. Motion carried.

It was moved by Councilor Bernardini and seconded by Councilor Dwelley to authorize the School Department to expend an

It was then moved by Councilor Dwelley and seconded by Councilor Mingo to renew the line of credit for \$900,000 for the General Fund, with the current terms of interest rate of 1.03% with no fees and interest charged only on outstanding balances. Voting in favor of this motion were Councilors Parks, Bernardini, Mingo, and Dwelley. Councilors Nixon and Howard were opposed. Motion carried.

Ambulance Line of Credit

The Recreation Director then again presented the Council the following bid results on the replacement of the Rec Center Roof:

| Company | Metal Roof | Shingles |
|-----------------------|-------------------|-----------------|
| C & D Contractors | \$12,500.00 | \$15,250.00 |
| Cilley's Construction | \$17,573.34 | \$18,775.18 |
| Jamie Farrar | \$21,327.00 | No Bid |
| Ralph Smith Sr. | \$24,573.00 | \$26,751.00 |

Suspend Rules

On a motion by Councilor Mingo and a second by Councilor Parks, it was unanimously voted to award this bid to the low

General Fund Line of Credit

On a motion by Councilor Dwelley and a second by Councilor Parks, it was unanimously voted to charge an invoice in the amount of \$17319.00 for the Computer equipment for the Superintendent's office to the City's unassigned fund balance and to subtract that amount from the over-expended amount of the School Department's 2012-2013 budget.

Rec Center Roof replacement

On a motion by Councilor Howard and a second by Councilor Mingo, it was unanimously voted to approve a proposal for 20 Street Trees from Pierson's Nursery of Biddeford in the amount of \$4800.00 for 2 ½ to 3" trees for Project Canopy.

Other items addressed with no Council action being taken at this time included:

Expend from School Dept Budget

additional 1/12 of their proposed budget which equals \$702,486.22. Voting in favor of this motion were Councilors Parks, Howard, Bernardini, Dwelley and Nixon, Councilor Mingo was opposed. Motion carried.

--inquiry as to how much has been written off as ambulance bad debt.

--Councilor being proud of City Employees during the CIP Budget Review for School Budget

--pavement repair at Red Beach Fire Station

--thanks to School Board for their efforts with rectifying Revenue Projection error in Budget

Project Canopy

--Veteran's Benches at Memorial Park look really nice

--Lighting at Memorial Park Gazebo.

On a motion by Councilor Mingo and a second by Councilor Parks, it was unanimously voted to retire into Executive Session to discuss the following at 6:41 p.m.

Other Items

A. Legal Issue Pursuant to Title 1, MRSA § 405 6 (e)

There being no further business to come before the City Council at this time, it was moved by Councilor Bernardini, seconded by Councilor Mingo, and unanimously voted to adjourn this meeting at 7:15 p.m.

ATTEST: _____

Theresa M Porter, City Clerk

Executive Session

School Department Invoice

Adjourn