

CALAIS CITY COUNCIL
DECEMBER 12, 2019

The monthly meeting of the Calais City Council was held this date in the Council Chambers of the Calais City Building at 6:00 p.m.

Present was Mayor Howard presiding over Councilors Geel, Sherrard, Rogers, and Moreside.

On a motion by Councilor Moreside and a second by Councilor Geel, it was unanimously voted to approve the following consent agenda:

- A. Previous Minutes
- B. Monthly Departmental Reports
- C. Chase Fund for November - \$300.00
- D. Treasurer Warrants City through December 11, 2019
\$ 417,655.13
- E. Treasurer Warrants School through November 26, 2019
\$ 442,365.40
- F. Treasurer Warrants Water through December 11, 2019
\$ 11,589.11
- G. Knights of Columbus – Blanket Letter of Approval –
Bingo

The City Manager then gave his report on the following:

- Downeast Broadband Utility
- Ron Gallant Retirement
- Water Quality Testing
- City Building Closing at Noon on Christmas Eve

The City Manager then asked that the City Council Suspend the Council Rules in order to add the following two items to the Agenda:

1. Write off Water and Sewer Bills for Calais Regional Hospital for the Quarter ending September 30, 2019 due to their Bankruptcy status
2. Adding Michael Ellis as an Authorized Signer to the City Investment Accounts

On a motion by Council by Councilor Sherrard and a second by Councilor Geel, it was unanimously voted to suspend the Council Rules and add these above-mentioned items.

Attendance

Consent Agenda

City Manager Report

Suspend Rules

On a motion by Councilor Sherrard and a second by Councilor Geel, it was unanimously voted to write off the following Water and Sewer bills assessed to Calais Regional Hospital for the Quarter Ending September 30, 2019:

INSERT WRITE OFF LIST

On a motion by Councilor Moreside and a second by Councilor Sherrard, it was unanimously voted to designate Michael Ellis as an authorized signer for the City's Investment accounts at The First.

It was moved by Councilor Moreside, seconded by Councilor Geel, and unanimously voted to authorize Free Trash Disposal Days on December 28, 2019 and January 4, 2020 at the Calais Transfer Station.

On a motion by Councilor Sherrard and a second by Councilor Moreside, it was unanimously voted to appoint Andrea Walton as Code Enforcement Officer, Haley Coutinho as Alternate, and Jim Porter as Licensed Plumbing Inspector.

It was moved by Councilor Moreside, seconded by Councilor Sherrard, and unanimously voted to appoint the following person the Board of Assessment Review for 3-year terms:

Harold Clark, Nancy McKeown, Everett Libby, William Cody, and Brian Nicholas.

It was moved by Councilor Rogers, seconded by Councilor Geel, and unanimously voted to authorize the City Clerk/Treasurer to send a final 30-Day Redemption Notice to any tax and/or sewer lien foreclosure notice recipient that will automatically foreclose on December 27, 2019 if not paid in full.

On a motion by Councilor Moreside and a second by Councilor Geel, it was unanimously voted to authorize the Water Department Budget an extension until the January meeting.

On a motion by Councilor Geel and a second by Councilor Sherrard, it was unanimously voted to authorize the City Manager to solicit bids for the installation of internet dedicated phone lines for the City Building.

It was moved by Councilor Rogers, seconded by Councilor Geel, and unanimously voted to authorize the Calais Free Library to install new flooring at the library and charge to the Library Building Fund.

Write-Off Water/Sewer for Calais Regional

Investment Account Signer

Free Trash disposal

Code Enforcement & Plumbing Appointments

Board of Assessment Review

Foreclosure Redemption letters

Water Dept Budget Extension

Solicit Bids Dedicated Phones lines – City Bldg.

Library Flooring Project

Calais Regional Hospital-Water & Sewer Balances for Proposed Write-offs Due to Bankruptcy
 All bills dated 9/30/19

<u>Acct#</u>	<u>Name</u>	<u>Water</u>	<u>Sewer</u>	<u>Notes</u>
1015	Calais Regional Hospital	\$ 760.38		(Annual Fire Protection Account-Water Only)
1248	Calais Regional Hospital	\$ 57.42	\$ 124.56	
1249	Calais Medical Group	\$ 57.42	\$ 124.56	
1250	Calais Regional Hospital	\$ 72.70	\$ 166.08	
1252	Calais Regional Hospital	\$ 126.23	\$ 124.56	
1347	Calais Regional Hospital & Physical Therapy	\$ 126.23	\$ 197.22	
1836	Calais Regional Hospital	\$ 57.42	\$ 124.56	
3047	Calais Regional Hospital	\$ 57.42	\$ 124.56	
4148	Calais Regional Hospital	\$ 178.02		(Annual Fire Protection Account-Water Only)
1649	Calais Regional Hospital		\$ 5,942.42	(Received partial payment-only sewer remains.)
Totals		\$ 1,493.24	\$ 6,928.52	

Other items addressed with no Council action being taken at this time included:

- Christmas Light Show at 62 Cedar Street
- Free EMT Class at WCCC
- Possible New Year's Eve party for Youth
- Update from Calais Regional Hospital
- Welcome Back to Kenny Clark
- Council to meet with dept heads at their facilities
- Merry Christmas and prosperous new year

There being no further business to come before the City Council at this time, it was moved by Councilor Geel, seconded by Councilor Rogers, and unanimously voted to adjourn this meeting at 6:30 p.m.

ATTEST:  _____
Theresa M Porter, City Clerk