

CALAIS CITY COUNCIL
November 5, 2020

The organizational and first regular monthly meeting of the Calais City Council was held this date in the Library at Calais High School at 6:00 p.m.

Present was Mayor Howard presiding over Councilors Moreside Mingo, Rogers, Sherrard, and Councilors Elect Mark Carr and William Cody.

On a motion by Councilor Carr and a second by Councilor Mingo, it was unanimously voted to approve the following Return of Votes cast at the General Election and Municipal Election held on November 3, 2020.

INSERT RETURN OF VOTES CAST

The City Clerk then administered the Oath of Office for newly elected Mark Carr and William Cody.

The Mayor then gave his address, expressing his concern for the state of the nation, with the status of the current pandemic.

On a motion by Councilor Mingo and a second by Councilor Moreside, it was unanimously voted to approve the following Council Committee assignments made by the Mayor.

INSERT COMMITTEE ASSIGNMENTS

ON A MOTION BY Council Carr and a second by Councilor Cody, it was unanimously voted to adopt the following Council Rules and Orders:

INSERT COUNCIL RULES AND ORDERS

It was moved by Councilor Sherrard, seconded by Councilor Moreside, and unanimously voted to approve the following Consent Agenda:

- A. Previous Minutes
- B. Treasurer's Warrants City through November 4, 2020
\$ 707,652.90
- C. Treasurer's Warrants School through November 4, 2020
\$ 649,758.57

Attendance

Return of Votes Cast

Oath of Office

Mayor Address

Committee
Assignments

Rules and Orders

Consent Agenda

CITY OF CALAIS
COUNCIL COMMITTEE ASSIGNMENTS
NOVEMBER 2020– NOVEMBER 2021

Finance Committee

Chair	Michael Sherrard Marcia Rogers Bill Cody	Responsible for researching policy issues pertaining to the financial operations and status of the City.
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Property Committee

Chair	Eddie Moreside Marcia Rogers Mark Carr	Responsible for researching policy issues pertaining to acquisitions and sale of Calais property.
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Public Safety Committee

Chair	Artie Mingo Michael Sherrard Eddie Moreside	Responsible for researching policy issues pertaining to the City's public safety services (police, fire, ambulance)
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Public Works Committee

Chair	Mark Carr Marcia Rogers Artie Mingo	Responsible for researching policy issues pertaining to public works, cemeteries, water department, and waste water treatment plant.
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Welfare Committee

Chair	Bill Cody Eddie Moreside Artie Mingo	Responsible for fulfilling the function of the Fair Hearing Authority as stipulated in the City's General Assistance Ordinance.
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School Liaison Committee

Chair	Marcia Rogers Bill Cody Mark Carr	Responsible for attending School Board meetings and meeting with two school board members monthly for the purpose of better communication between the two groups.
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Economic/Community Development

Chair	Artie Mingo Michael Sherrard Eddie Moreside	
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RULES AND ORDERS OF THE CALAIS CITY COUNCIL

1. The Mayor shall take the chair precisely at the hour of meeting, and shall call the meeting to order. If a quorum is present, the minutes of the preceding meeting may then be approved.
2. The Mayor shall preserve order. The Mayor may speak on points of order in preference to other members, and shall decide all questions of order subject to an appeal to the Council.
3. After a motion is made and seconded, it shall be disposed of by a vote of the Council. The mover may withdraw it, before a motion is made to divide or amend.
4. A motion to adjourn is always in order, and it shall be decided without debate.
5. When more than one member addresses the chair at the same time, the Mayor shall name the member entitled to speak.
6. The Mayor may call any member to the chair, provided such substitution does not continue longer than one meeting.
7. In case the Mayor is absent, the clerk shall preside until a Mayor pro tempore is chosen.
8. No member shall speak out of his or her seat unless by permission. Members shall respectfully address the presiding officer with all remarks.
9. No member shall interrupt another while speaking, except to call to order, or to correct a mistake. If any members transgress the rules of the Council, the Mayor shall, or any member may, call to order. The member so called to order shall immediately be silent, unless permitted to explain; and the Council, if appealed to, shall decide on the case.
10. When a motion is under debate no other motion shall be received but:
 - (a) to adjourn
 - (b) to lay on the table
 - (c) for the previous question
 - (d) to postpone to a day certain
 - (e) to commit
 - (f) to divide the question
 - (g) to amend
 - (h) to postpone indefinitely

Which several motions shall have precedence in the order in which they are arranged.

11. Every motion shall be reduced to writing if the Mayor directs, or any member of the Council requests it.
12. When a motion has once been made and carried in the affirmative or negative, any member who voted with the prevailing side may move for a reconsideration of that of the next regular meeting. If seconded, such motion shall be open to debate, and be disposed of by the Council. No more than one motion for the reconsideration of any vote shall be permitted.
13. Every member who shall be present shall vote, unless the Council shall excuse a member for cause.
14. No standing rule or order of the Council shall be suspended, unless four members are in favor of it; nor shall any rule or order be repealed or amended without one day's notice given of the motion therefore, unless four members of the Council shall concur therein.
15. In all votes, when anything is to be expressed by way of command, the form of expression shall be ORDERED; and when opinions, principles, facts or purposes, are to be expressed, the form shall be, RESOLVED.
16. No committee shall act, unless a majority present at the time of action.
17. The standing committees shall be annually appointed by the Mayor, each consisting of three members, unless otherwise ordered by Council. The number and charge of Committees shall be determined at the organizational meeting of the Council, and may be amended from time to time as the Council shall deem expedient.
18. Public comment shall be expressed only during Public Hearings, or during the portion of each meeting at which time such comments are solicited. All such comment shall be addressed to the Chair. The Chair shall recognize persons permitted to speak.
19. All Council meetings shall adjourn no later than 9:30 p.m. unless a majority of the members present shall otherwise decide.
20. Times and places for regular City Council meetings shall be determined at the organizational meeting each year.
21. At special meetings of the Council only agenda items will be discussed unless there is unanimous assent by those present.
22. Items may be placed on the agenda for regular meetings by the Mayor or any member of the Council, by the City Manager or by the Clerk. Placement of an item on the agenda at the request of a citizen does not necessarily constitute approval of the position advocated.

- D. Treasurer's Warrants Water through November 4, 2020
\$ 36,094.96
- E. Liquor License Renewal – St. Croix Bowling Club
- F. Victualer's License – St Croix Bowling Club
- G. Perpetual Care Application – Wanda Pollock

The City Manager then his report on the following:

- expression of thanks to the City Clerk, the Lioness Club, the staff, and administration of Calais Elementary, and all others involved in the smooth-running election held on Tuesday.
- Congrats to Jim O'Neill on his retirement
- Recognition of Ken Berry, Waterfront Walkway work
- DBU Report

There were no Council Committee reports.

On a motion by Councilor Sherrard and a second by Councilor Rogers, it was unanimously voted to authorize the City Manager to contract with Eagle Security in the amount of \$3108.36 for an upgrade to add more cameras to the Main Street Security Camera System.

The City Clerk asked that the Council Consider holding the November and December Council meetings on November 19 and December 10. This was so moved by Councilor Moreside, seconded by Councilor Carr, and unanimously voted.

The next agenda item was a request for no-hunting signs at Devil's Head. Following some discussion, it was decided that this matter would be referred to the City Solicitor, to find out if the City can ban hunting at this location.

Next, there was a request to draft an ordinance to limit Bow and Crossbow hunting within the City Limits. Following much discussion, it was moved by Councilor Sherrard and seconded by Councilor Rogers to refer this issue to the Public Safety Committee. Voting in favor of this motion were Councilors Cody, Sherrard, Rogers, Mingo, Moreside, and Mayor Howard. Councilor Carr was opposed. Motion carried.

It was moved by Councilor Moreside and seconded by Councilor Rogers to authorize the Public Works Director to Purchase a used Plow Truck from Varney Auto Sales for \$29500 to be charged to Undesignated Fund Balance. Voting in favor of this motion

City Manager Report

Main Street Security
Cameras

Nov/Dec Meeting Dates

Hunting at Devil's Head

Bow/Crossbow Hunting
Ordinance

Plow Truck

were Councilors Moreside, Carr, Mingo, Rogers, Cody, and Mayor Howard. Councilor Sherrard was opposed. Motion carried.

There was then a discussion to consider renting a Sidewalk Machine for the next few months, while waiting for needed parts for the repair of our machine to come from Japan. It was moved by Councilor Carr and seconded by Councilor Moreside to authorize the Public Works Director to rent a sidewalk machine from Northland JCB at a rate of 2650.00 per month, for the Month of December, and revisit this issue if needed repair parts are not yet received. Voting in favor of this motion were Councilors Moreside, Carr, Mingo, Rogers, Cody, and Mayor Howard. Councilor Sherrard was opposed. Motion Carried.

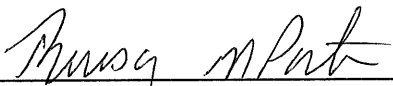
Other items addressed with no Council action being taken at this time included:

- urgent need for security Cameras in Milltown
- Calais Regional Hospital, need for support
- list of issues given to City Solicitor
- City property list sell or retain
- Welcome to City Council Bill Cody
- Closing business concerns, Covid 19

On a motion by Councilor Mingo and a second by Councilor Sherrard, it was unanimously voted to retire into Executive Session at 6:56 pm for a Legal Issue Attorney/Client consultation.

Open session resumed at 7:18 pm

There being no further business to come before the City Council at this time, it was moved by Councilor Moreside, seconded by Councilor Rogers, and unanimously voted to adjourn this meeting at 7:18 pm

ATTEST: 
Theresa M Porter, City Clerk

Sidewalk Machine Rental

Other items

Executive Session

Adjourn