

Calais City Council  
May 13, 2021

The first monthly meeting of the Calais City Council was held this date in the Library of Calais High School at 6:00 p.m.

Present was Mayor Howard presiding over Councilors Cody, Sherrard, Mingo, Carr, and Moreside.

On a motion by Councilor Moreside and a second by Councilor Carr, it was unanimously voted to approve the following consent agenda:

- A. Previous Minutes
- B. Monthly Departmental Reports
- C. Chase Fund for May - \$300.00
- D. Treasurer's Warrants City through May 12, 2021  
\$ 254,931.01
- E. Treasurer's Warrants School through May 12, 2021  
\$ 992,970.66
- F. Treasurer's Warrant Water through May 12, 2021  
\$ 23,110.77
- G. 2021 Victualer's Licenses
- H. St Croix Country Club – Amendment to Liquor License –  
Portable Cart

The Mayor then called for a Public Hearing to consider an amendment to the Land Use Code Ordinance which would allow for an "Overlay Zone" on certain commercial property. Following a brief discussion, it was moved by Councilor Mingo and seconded by Councilor Cody, to amend the Land Use Code to allow for an Overlay Zone, which would allow ground floor apartments, on all Commercial Property not located in the Business District. Voting in favor of this motion were Councilors Cody, Sherrard, Mingo, and Carr. Councilor Moreside voted in opposition and Mayor Howard abstained. Motion carried.

The City Manager then gave his report. He wished to recognize all city employees for their hard work and dedication, particularly through the pandemic. Several City Departments have been understaffed recently, and it has been beyond impressive to watch each department, under extraordinary leadership, work together to go above and beyond their call of duty to ensure the highest level of services to our residents. Their efforts have not gone unnoticed and are very much appreciated.

Attendance

Consent Agenda

Public Hearing – Overlay  
Zone

City Manager Report

The following Council Committee reports were submitted:

1. **Finance Committee** – No report
2. **Property Committee** – No report
3. **Public Safety Committee** – No report
4. **Public Works Committee** – No report
5. **School Liaison Committee** – Met to discuss the Elementary School Addition.
6. **Economic/Community Dev. Committee** -No report

It was moved by Councilor Carr and seconded by Councilor Mingo, to authorize the City Manager to place an ad in the Downeast Maine Magazine. Voting in favor were Councilors Cody, Mingo, Carr, and Mayor Howard. Councilors Sherrard and Moreside were opposed. Motion carried.

The City Clerk present the following bid results on the purchase of a Police Vehicle:

POLICE VEHICLE BIDS		
BIDDER	VEHICLE	BID AMOUNT
Pratt	2021 Chev Silverado	\$32,512.02
	2021 Dodge Durango	\$31,341.50
Thornton Bros	2021 1500 SSV Crew	\$28,489.00
	2021 Durango Pursuit	\$31,589.00

Following a brief discussion, it was moved by Councilor Mingo and seconded by Councilor Cody to award this bid to Pratt for a 2021 Silverado in the amount of \$32, 512.02, plus \$4,000 for Special Police Vehicle options. This amount will be charged to Undesignated Fund Balance. Voting in favor were Councilors Cody, Mingo, Carr, and Mayor Howard. Councilors Sherrard and Moreside were opposed. Motion carried.

The Finance Director presented the Council with the following bid results for IT services:

INSERT IT PROPOSALS

Council Committee Reports

Ad in Downeast Maine Magazine

Police Vehicle Bids

IT Services Proposals

## IT Proposals - Summary

### Cousins Computers – Calais, ME

Block Rate:	\$5,500/month (\$55/hr)	100 hours per month
Hourly Rate:	\$75/hr	Over block rate or after-hours
Travel Rate:	\$0/hr	\$0.58/mile
Availability:	M-F 9:00 am - 5:00 pm	
Response Time:	Not Stated	

### Refocus Data – Bangor, ME

Block Rate:	\$3,400 per block (\$85/hr)	Block = 40 hours valid for 60 days
Hourly Rate:	\$125/hour	
Travel Rate:	Billed actual time at block or hourly rate	
Availability:	M-F 8:00 am to 5:00 pm	Emergency Support = 1.5 times established rate
Response Time:	4 hours	

### Systems Engineering – Portland, ME

Block Rate:	\$62,880/yr (\$5,240/mo)	Up to 60 users
Hourly Rate:	Included	
Travel Rate:	Included	
Availability:	M-F 7:30 am to 8:00 pm	
Response Time:	1 hr to 1 day depending on severity	

Following a brief discussion, it was moved by Councilor Carr and seconded by Councilor Cody to award this bid to Refocus Data. Voting in favor were Councilors Cody, Sherrard, Mingo, Carr and Moreside. Mayor Howard was opposed. Motion carried.

On a motion by Councilor Moreside and a second by Councilor Mingo, it was unanimously voted to grant an abatement of Sewer Charges in the amount of \$166.08 for Acct #3103.

Following some discussion, it was moved by Councilor Carr and seconded by Councilor Mingo to authorize the City Manager to solicit RFPs for the Beautification Project.

On a motion by Councilor Moreside and a second by Councilor Carr it was unanimously voted to authorize the Calais High School Senior Class to hold their Senior Prom at Memorial Park on the 5<sup>th</sup> of June.

On a motion by Councilor Mingo and a second by Councilor Moreside, it was unanimously voted to accept \$10,000 in grant funds from the Maine Drinking Water Program.

It was moved by Councilor Moreside, seconded by Councilor Carr, and unanimously voted to authorize the School Dept to install a memorial to former Crossing Guard Jack Monaghan on City property near the Elementary School.

On a motion by Councilor Sherrard and a second by Councilor Cody, it was unanimously voted to authorize the American Legion to hold a Memorial Day Ceremony.

It was moved by Councilor Moreside and seconded by Councilor Cody to approve the Bituminous Paving Program in the amount of \$160,904, plus \$15,987 for High Street and another \$17,000 for the North Street Extension sidewalk. Voting in favor of this motion were Councilors Cody, Mingo, Carr, Moreside and Mayor Howard. Councilor Sherrard was opposed, motion carried.

On a motion by Councilor Moreside and a second by Councilor Mingo, it was unanimously voted to accept the right of first refusal to purchase the acquired assets of the former Calais Regional Hospital.

Sewer Abatement

RFP for Beautification Project

Senior Prom – Memorial Park

Acceptance of Grant –  
Drinking Water Program

Memorial for Jack Monaghan

Memorial Day Ceremony

Paving Program

First Refusal – CRH

On a motion by Councilor Sherrard and a second by Councilor Carr, it was unanimously voted to authorize the American Foundation for Suicide Prevention the use of Triangle Park on Sept. 29, 2021.

On a motion by Councilor Mingo and a second by Councilor Carr, it was unanimously voted to schedule a Public Hearing on Thursday, May 27, 2021 to consider amendments to the Land Use Code Ordinance.

Other items addressed with no Council action at this time included:

- Citizen complaint on how his property was left at the conclusion of Sewer Construction Project.
- Meetings to be moved back to City Building
- Need for Basketball Hoop re-installed at Red Beach Playground
- Need to readvertise City Building Facia Project
- Need for Border to re-open
- Poor Cell Phone Service in Calais

On a motion by Councilor Cody and a second by Councilor Mingo, it was unanimously voted to retire into Executive Session at 6:50pm for Union Negotiations and Personnel Issue/Legal Contract.

Open Session resumed at 7:38 p.m.

There being no further business to come before the City Council at this time, it was moved by Councilor Moreside, seconded by Councilor Cody, and unanimously voted to adjourn this meeting at 7:38 p.m.

ATTEST:

  
Theresa M Porter, City Clerk

Suicide Prevention Event

Schedule P Hearing – Land Use Code Ordinance Amendment

Other Items

Executive Session

Adjourn