

CALAIS CITY COUNCIL
JULY 15, 2021

The second regular monthly meeting of the Calais City Council was held this date in the Council Chambers of the Calais City Building at 6:00 pm

Present were Councilors Cody, Sherrard, Rogers, Mingo, Carr and Moreside.

The City Clerk opened the meeting asking for nominations for Mayor Pro Tempore. On a motion by Councilor Sherrard and a second by Councilor Carr, it was unanimously voted to appoint Councilor Artie Mingo as Mayor Pro Tempore.

On a motion by Councilor Cody and a second by Councilor Moreside, it was unanimously voted to approve the following consent agenda:

- A. Previous Minutes
- B. Treasurer's Warrants City through July 14, 2021
\$ 252,556.20
- C. Treasurer's Warrants School through July 14, 2021
\$ 187,804.44
- D. Treasurer's Warrant Water through July 14, 2021
\$ 12,066.48

The Mayor Pro Tempore called for a Public Hearing on the proposed FY 2021-2022 Municipal Budget.

Following a brief discussion on the wish of the Council not to have a tax increase, it was moved by Councilor Cody, seconded by Councilor Rogers, and unanimously voted to approve the 2021-2022 Municipal Budget as presented and to dispense with the reading of the Annual Appropriation and closing of the FY 2020-2021 books.

INSERT ANNUAL APPROPRIATION AND CLOSING OF THE BOOKS

The City Manager then gave his report and he also commented on the "follow-ups". He stated that the St Croix Homecoming Festival Committee has been busy lining up events for this year's August 5 - 7 Festival.

Attendance

Mayor Pro Tempore

Consent Agenda

Budget Public Hearing

City Manager Report

ANNUAL APPROPRIATION – GENERAL FUND

ORDERED:

The following be and hereby is the Annual Appropriation resolve of the City of Calais for the Fiscal year July 1, 2021 to June 30, 2022, which includes the amounts appropriated herein and revenue from all other sources beginning July 1, 2021 and continuing for the fiscal year in the aggregate amount of \$5,492,236 based on the budget approved by the City Council and made a part thereof, and the same is hereby appropriated for the fiscal year July 1, 2021 to June 30, 2022 for the lawful expenditures of the City of Calais and said amounts are declared not to be in excess of the estimated revenue from taxation and sources other than taxation for the fiscal year beginning July 1, 2021.

ORDERED:

That the City Council authorizes the following accounts to lapse into undesignated fund balance:

Tax Lien Costs	\$6,871.83
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ORDERED:

The Assessor of the City of Calais be and hereby is directed to assess a tax upon all real estate in Calais and liable to be taxed therein, and to assess the owner of personal estate liable to be taxed therein on the first day of April, 2021 A. D. and not exempt from taxation, the aggregate amount of \$3,808,017 and in accordance with the provisions of the State of Maine in such cases made and provided; make perfect lists under her hand of such assessments and commit the same to the Collector of Taxes of the City of Calais on or before the 1st day of September, 2021. All taxes assessed as above and committed to the Collector shall be due on October 1, 2021. That having set the date on which taxes shall become due, to wit October 1, 2021, any taxes remaining unpaid after October 1, 2021 shall bear interest from October 2, 2021 at a rate of 6% per annum, said interest to be added to and become a part of said taxes.

ORDERED:

That the Tax Collector be and hereby is, authorized to accept money prior to the date of Tax Commitment in prepayment of taxes, and to issue receipts for the same. It shall be discretionary with the Tax Collector/City Manager to make arrangements through the City of Calais Tax Club policy with any taxpayer for a schedule of monthly payments without interest and such arrangements, as they jointly deem necessary.

ORDERED:

That the sale or disposal of any real estate acquired by the City for non-payment of taxes thereon, or sewer charges be made in accordance with the City of Calais Property Tax and Sewer Lien Policy, the Treasurer being authorized to execute Municipal Quit-Claim Deeds for such property.

ORDERED:

That the Treasurer for the time being of the City of Calais shall have full authority to execute and acknowledge all deeds of real property or any interest therein on behalf of the City of Calais, unless the City Council shall otherwise expressly order, the authority herein granted applying the conveyances of property, whether tax acquired or not, and to be carried out in those cases where it is being made to remove a cloud on a title wherein the City has no actual interest in the property other than an apparent record interest, and also in those cases where a deed may be necessary or desirable to clear the record title to property following payment of back taxes, expired tax liens, or other City interest in the property. This authority shall be extended to the execution of bills of sale for personal property where such sales or transfers are pursuant to specific City Council authority or under general policies enacted by the City Council.

ORDERED:

That for the purpose of procuring a temporary loan or loans, to and for the City of Calais in anticipation of taxes for the current year, the Mayor and the City Treasurer, be and are, hereby authorized and directed, to borrow from time to time, such sums as may be necessary to pay expenses of the present year, and to give the note or notes, of the City therefore, signed by the City Treasurer and approved by the Mayor and Treasurer. The said debt, or debts, or loans, to the City, under the authority of the Order, are to be paid from taxes of the present fiscal year.

ORDERED:

That any City Ordinances to be automatically repealed during the period from July 1, 2021 to June 30, 2022 pursuant to the City Charter be extended for a period of one year.

ORDERED:

That the following categories of State funds be accepted during the fiscal year beginning July 1, 2021 and ending June 30, 2022:

- Municipal Revenue Sharing
- Local Road Assistance
- State Aid to Education (including Federal pass-through funds and property tax relief)
- Public Library State Aid per capita
- Snowmobile Reimbursement Money
- Tree Growth Reimbursement
- General Assistance Reimbursement
- Veterans Exemption Reimbursement
- Homestead Exemption Reimbursement
- State Grant and/or Other Funds

ORDERED:

The disbursement of payments for municipal education costs when a disbursement warrant has been signed by the School Superintendent; and approved by a majority of the Calais School Board is hereby allowed.

General Ledger Accounts: 2020 - 2021 balances either credit or debit to be carried:

1-1725-00	Shore & Harbor (BIG) Grant	4,971.05
1-1726-00	DEP Pumpout Grant (BIG)	7,099.22
1-1735-00	Triangle Park Sidewalk Project	43,661.80
1-1789-00	Police Drug Forfeiture Funds	867.42
1-1830-00	Special Gas Account	22,142.96
1-3600-00	Animal Control Fees	2,523.98
1-3624-00	Walmart Grant	1,000.00
1-3630-00	Nash's Lake Dam	1,845.74
1-3635-00	Fire Dept. Training Facility	2,737.48
1-3638-00	Fire Dept. J. Baig Bequest	2,000.00
1-3640-00	Police- Dare	5,899.80
1-3642-00	Police – Fingerprint	1,586.20
1-3660-00	Rec Day Camp Scholarship	3,840.62
1-3661-00	Rec – Playground Donation	500.00
1-3662-00	Rec – Smith Field	1,000.00
1-3664-00	Rec – Pool Donations	15,698.63
1-3665-00	Rec – JMG Grant	600.00
1-3666-00	Rec-School Basketball	908.75
1-3667-00	Rec-Pavilion Project	325.31
1-3668-00	Rec – Tennis Donations	500.78
1-3758-00	Library – Eaton Foundation	366.56
1-3760-00	Library – Figure Foundation	309.61
1-3761-00	Library – Building Fund	20,975.64
1-3762-00	Library - Special Gift Books	1,220.44
1-3764-00	Library – J. Baig Bequest	1,919.96
1-3771-00	Library – Pike Fund Income	39,326.64
1-3778-00	Concert Donations	50.00
1-3785-00	Land Disposition	96,616.07
1-3870-00	Cemetery Road Repair	9,000.00
1-3874-00	Transfer Station Professional Services	4,000.00
1-3875-00	Transfer Station Environmental Monitoring	4,807.46
1-3877-00	PW Tree Planting	1,673.00
1-3878-00	PW Tree Removal	2,962.65
1-3879-00	PW Chipping Program	8,050.00
1-3900-00	Veteran's Memorial Pavers	2,712.08
1-4202-00	CIP Administration	6,442.93

1-4205-00	CIP Fire Department	33,298.83
1-4210-00	CIP Recreation Department	3,908.70
1-4215-00	CIP Police Department	15,825.99
1-4220-00	CIP Public Works Department	46,809.60
1-4225-00	CIP Transfer Station	2,335.14
1-4230-00	CIP Cemetery	11,277.64
1-4240-00	CIP North Street Building	12,268.72
7-7500-00	DEP/SRF Asset Management	50,333.50
8-8620-00	Ambulance Purchase Reserve	59,904.29

The Manager also asked that the Council consider suspending the rules and add DiCenzo Complex Pavement to the Agenda.

On a motion by Councilor Sherrard and a second by Councilor Cody it was unanimously voted to suspend the rules and add the item to the agenda.

It was then moved by Councilor Sherrard and seconded by Councilor Cody to authorize the City Manager to solicit bids for the DiCenzo Complex Pavement Project. All in Favor.

There were no Councilor Committee Reports

It was moved by Councilor Sherrard, seconded by Councilor Carr, and unanimously voted to authorize Carl Bailey to hold a Beer Garden at the rear of his building on Friday, August 6 and Saturday, August 7.

On a motion by Councilor Carr and a second by Councilor Cody, it was unanimously voted to approve the agreement for the transfer of the property to Carl Bailey for a Courtyard in the rear of his building for outside dining.

Due to there being no Bids received on the Fountain Park Mulching, it was moved by Councilor Sherrard, seconded by Councilor Carr, and unanimously voted to re-bid.

On a motion by Councilor Rogers and a second by Councilor Cody, it was unanimously voted to authorize Clayton Ranney to plant wild roses along Shattuck Road.

It was moved by Councilor Moreside, seconded by Councilor Cody, and unanimously voted to authorize the use of the North Street Municipal Parking Lot for a Car Show on Saturday, August 7th.

On a motion by Councilor Sherrard and a second by Councilor Cody, it was unanimously voted to authorize permission to fill a full-time Paramedic Position.

On a motion by Councilor Sherrard and a second by Councilor Cody, it was unanimously voted to accept the Bequest from the Estate of William Goode to be used as a Fuel Fund for low-income persons.

Suspend Rules add DiCenzo Complex Pavement

Solicit Bids – DiCenzo Complex Pavement

Carl Bailey – Beer Garden

Carl Bailey Courtyard

Re-Bid Fountain Park Mulching

Wild Roses – Shattuck Rd

Car Show Municipal Parking Lot

Fill Fulltime Position

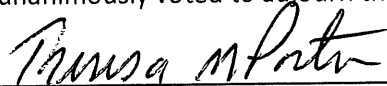
Acceptance of Bequest

On a motion by Councilor Moreside and a second by Councilor Carr, it was unanimously voted to authorize the City Clerk/Treasurer to mail a final 30-Day Sewer Lien Redemption letter.

Other items addressed with Council action being taken at this time included:

- Need for a Portable Toilet near Triangle Park
- Floating Dock installed
- thanks to City Manager, Finance Dept, Assessor, and Department Heads for Budget Work

There being no further business to come before the City Council at this time, it was moved by Councilor Cody, seconded by Councilor Carr, and unanimously voted to adjourn this meeting at 6:45 p.m.

ATTEST: 
Theresa M Porter, City Clerk

Foreclosed Sewer liens

Other items

adjourn