

CALAIS CITY COUNCIL
OCTOBER 14, 2021

The first regular monthly meeting of the Calais City Council was held this date in the Council Chambers of the Calais City Building at 6:00 p.m.

Present was Mayor Howard presiding over Councilors Moreside, Carr, Mingo, Rogers, Sherrard and Councilor/Appoint William Quinn.

The City Clerk administered the Oath of Office to newly appointed Councilor William Quinn.

It was moved by Councilor Moreside, seconded by Councilor Rogers, and unanimously voted to approve the following Consent Agenda as presented:

- A. *Previous Minutes-Sept 23 & 29*
- B. *Monthly Departmental Reports*
- C. *Treasurer's Warrants City through October 13, 2021*
\$882,411.14
- D. *Treasurer's Warrants School through October 13, 2021*
\$783,399.70
- E. *Treasurer's Warrant Water through October 13, 2021*
\$164,634.78
- F. *Chase Fund for October - \$300.00*
- G. *Liquor License Renewal – King China*
- H. *Victualer's License – King China*
- I. *Calais Lioness Christmas Parade – December 3rd*

The mayor then called for a Public Hearing to solicit public comment on a proposed ATV Access Route along Route 1 from the area of the Icehouse Road to the Calais/Baring Town Line. Following public comment, it was moved by Councilor Moreside, seconded by Councilor Carr, and unanimously voted to authorize the City Manager to draft a written request to the Dept of Conservation.

The mayor then called for a Public Hearing on an amendment to Section 4-147 of the Animal Control Ordinance. The amendment is as follows:

“Any person who violates any provision of this ordinance commits a civil violation. The penalty for this violation is a fine of not less than ~~25.00~~ \$50.00 for the first offense and \$100.00 for the second offense, nor more than more than \$250.00, plus the costs and expenses of prosecution including but not limited to the city

Attendance

Oath

Consent Agenda

Public Hearing – ATV
Access

Public Hearing – Animal
Control Ordinance
Amendment

Solicitor's fees and expenses, and the salaries and wages of City personnel involved in investigating, preparing, and prosecution such violation, medical cost incurred by the designated shelter. All such fines, fees, costs, and expenses shall be paid to the City of Calais.

Each day of Violation shall constitute a separate offense, each subject to the penalty set forth herein.

Following public comment, it was moved by Councilor Moreside, seconded by Councilor Sherrard and unanimously voted to approve the amendment to the Animal Control Ordinance

The mayor then called for a Public Hearing on amendments to the General Assistance Ordinance updated appendices. There being no public concern voiced, it was moved by Councilor Carr, seconded by Councilor Mingo, and unanimously voted to approve the proposed amendment to the GA Appendices.

The City Manager then gave his report on the following:

- November Meeting dates November 3 & 18.
- CDRC Harvest Festival Successful
- Library Parade scheduled for Friday, October 29th
- DBU Report
- ARPA Funds Update

The were no Council Committee Reports

On a motion by Councilor Carr and a second by Councilor Sherrard, it was unanimously voted to re-advertise the sale of the Police Dept Tahoe with no Minimum Bid requirement listed.

There was a lengthy discussion on the Opportunity Zone and the City's Legal Recourse. The City Manager was directed to present this issue to our legal dept.

On a motion by Councilor Carr and a second by Councilor Mingo, it was unanimously voted to authorize the City Manager to advertise for an Office Assistant/Deputy Clerk.

It was moved by Councilor Rogers, seconded by Councilor Sherrard, and unanimously voted to accept ARPA Funds.

On a motion by Councilor Mingo and a second by Councilor Moreside, it was unanimously voted to proclaim October 23 – 31, 2021 as "Red Ribbon Week".

GA Ordinance Amendments

City Manager Report

Re-Bid PD Tahoe

Opportunity Zone

Office Assistant

ARPA Funds

Red Ribbon Week

On a motion by Councilor Moreside and a second by Councilor Mingo, it was unanimously voted to authorize the Public Works Dept to solicit bids for the sale of a Power Loading Ramp.

Power Loading Ramp

It was moved by Councilor Rogers, seconded by Councilor Mingo, and unanimously voted to appoint Rod Tirrell, Nancy McKeown, and Kevin Niles to the vacancies on the Planning Board.

Planning Board Appts

On a motion by Councilor Sherrard and a second by Councilor Carr, it was unanimously voted to write-off the following list of uncollectible Water Debt.

Write off Water

INSERT WATER WRITE-OFFS

On a motion by Councilor Moreside and a second by Councilor Sherrard, it was unanimously voted to write off the following list of uncollectible Personal Property Taxes.

Write Off P Property

INSERT PERSONAL PROPERTY WRITE-OFFS

It was moved by Councilor Sherrard, seconded by Councilor Carr, and unanimously voted to write off the unpaid balance on Tax Acquired Property Account #2276 in the total amount of \$7,342.37.

Write off TAP

Other items addressed with no Council action being taken at this time included:

Other Items

--Need for updated software for Gasoline Pumps at Highway Garage.

--Status Seavey/Young Property

--Thanks, and good luck to Office Clerk Haley Ramsey.

--Statement in support of Police Dept

--Great Work being done by CDRC

--Police Dept Shortage

On a motion by Councilor Moreside and a second by Councilor Rogers, it was unanimously voted to retire into Executive Session at 7:00 p.m. to discuss a personnel Issue at the Police Dept.

Executive Session

Open Session resumed at 7:23 p.m.

There being no further business to come before the City Council at this time, it was moved by Councilor Moreside, seconded by Councilor Mingo, and unanimously voted to adjourn this meeting at 7:23 p.m.

Adjourn

ATTEST:



Theresa M Porter, City Clerk

Recommended Water Write Offs

Acct #	Name	Amount	Notes
3496	LONG, GEORGE E	\$ 57.42	Deceased-Recommend write-off *
4230	BEAULIEU, RAY	\$ 172.26	Deceased-Recommend write off
3528	SEIDL, JOSEPH L	\$ 599.50	Deceased-Recommend write off
4215	FULLERTON, JOSHUA	\$ 80.34	No response to demands for payment. Recommend write off and send to collections
624	MCLEAN, FRED L	\$ 80.00	Fred originally owed \$539.78. He paid all but the last \$80. Recommend write off remainder
4220	HIGGINS-LEWEY, ANGEL M	\$ 194.72	No response to demands for payment. Recommend write off and send to collections
4217	COFFIN, GEORGE	\$ 57.42	Moved away. No response to demand for payment. Recommend write off and send to collections.
630	WAYCOTT, ROBERT JR.	\$ 114.02	Whereabouts unknown. Recommend write off and send to collections.
4221	JACKSON, LURA	\$ 60.58	Moved away. No response to demand for payment. Recommend write off and send to collections.
3395	BARIL, RUSSELL JR	\$ 114.84	Whereabouts unknown. Recommend write off and send to collections.
4233	BOWEN, KRISTIE E	\$ 57.42	No response to demands for payment. Recommend write off and send to collections
4231	TINKER, GLORIA	\$ 71.85	No response to demands for payment. Recommend write off and send to collections
4229	PHILLIPS, JEANNETTE L	\$ 176.08	Moved to Houlton. Promised payment but no follow through. Recommend write off and send to collections.
4232	INGALLS, KRISTA	\$ 172.00	No response to demands for payment. Recommend write off and send to collections
4237	COLLINS, ROSS & TOWNSEND, KAREN	\$ 57.42	No response to demands for payment. Recommend write off and send to collections
4234	DOWNING, MATTHEW	\$ 57.42	No response to demands for payment. Recommend write off and send to collections
4235	WILSON, ANDREA E	\$ 57.42	No response to demands for payment. Recommend write off and send to collections
3445	ARCHER, SERENA	\$ 781.20	No response to demands for payment. Recommend write off and send to collections
903	NYSTROM, GWEN	\$ 57.42	No response to demands for payment. Recommend write off and send to collections

Recommended Personal Property Write Offs

Acct #	Name	Amount	Notes
463	Calais Book Store	\$77.41	2019 & 2020 Bills. No response to requests for payment. Business closed. Recommend write off.
693	Jeanroy, Amy	\$14.49	2019 & 2020 Bills. Bankruptcy. Recommend write off
707	Katahdin Coffee House	\$75.01	2019 Bil. Business closed-Recommend write off
595	Mercier's Salon	\$199.55	2019 & 2020 Bills. Business closed-Recommend write off