

CALAIS CITY COUNCIL
NOVEMBER 18, 2021

The regular monthly meeting of the Calais City Council was held this date in the Council Chambers of the Calais City Building at 6:00pm.

Present was Mayor Howard presiding over Councilors Quinn, Sherrard, Rogers, Beale, Carr, and Macdonald.

On a motion by Councilor Carr and a second by Councilor Rogers, it was unanimously voted to approve the following consent agenda:

- A. *Previous Minutes*
- B. *Monthly Departmental Reports*
- C. *Treasurer's Warrants City through November 17, 2021*
\$233,546.55
- D. *Treasurer's Warrants School through November 17, 2021*
\$865,650.21
- E. *Treasurer's Warrant Water through November 17, 2021*
\$ 8,696.12
- F. *Chase Fund for November - \$300.00*

The City Manager then gave his report on the following:

- Need for a Finance Committee meeting on 12/09/21
- Covid Vaccine & Testing Clinic at Rec Center
- DBU Report

The following Council Committee Reports were submitted:

1. **Finance Committee** – No Report
2. **Property Committee** – met prior to Council meeting to discuss tax acquired property and amendment to Amendment to Property Maintenance Ordinance
3. **Public Safety Committee** – No report
4. **Public Works Committee** – No report
5. **School Liaison Committee** – met to discuss the School Expansion Project
6. **Economic Development Committee** – Need to meet and discuss the Riverfront Development Plan

Following a brief discussion, it was moved by Councilor Rogers, seconded by Councilor Carr, and unanimously voted to authorize the Code Enforcement Officer to issue a Notice of Eviction to the tenants at 71 Germain Street, due to the properties dangerous state of disrepair. Once the property is vacated, the property will

Attendance

Consent Agenda

City Manager Report

Council Committee Reports

Tax Acquired Property –
71 Germain Street, notice of
eviction

be advertised for sale by sealed bid, with the stipulation that the building must be demolished.

On a motion by Councilor Sherrard and a second by Councilor Quinn, it was unanimously voted to authorize the City Treasurer to advertise for sale by sealed bid, the property located at 180 Union Street, with a minimum bid of the total amount owed to the City.

It was moved by Councilor Carr, seconded by Councilor Quinn, and unanimously voted to re-schedule the Public Hearing on a proposed zone change for December 9, 2021.

On a motion by Councilor Rogers and a second by Councilor Sherrard, it was unanimously voted to authorize the Fire Chief to apply for the Annual Forestry Grant through the Maine Forest Service in the amount of \$4353.00.

It was moved by Councilor Carr and seconded by Councilor Macdonald to schedule a public hearing on December 9, 2021 to consider amendments to the appeals section of the Land Use Codes and the Building and Property Maintenance Ordinance. All in favor.

On a motion by Councilor Carr and a second by Councilor Beale, it was unanimously voted to authorize the City Manager to solicit RFPs for Cemetery GIS and Digitalization of Records.

The next agenda item, write-off of revolving loans was tabled until the next meeting.

On a motion by Councilor Rogers and a second by Councilor Macdonald, it was unanimously voted to appoint Councilor Elery Beale to the Downeast Broadband Utility Board for the remainder of Former Councilor Arthur Mingo's term or if that term has already expired, the appointment will be for 3 years.

On a motion by Councilor Sherrard and a second by Councilor Carr, it was unanimously voted to accept the Tax Collector's Certificates of Settlement for 2018 and 2019.

The City Clerk presented the Council with a list of Board Appointments staggered as 1 year, 2 year or 3 year terms for their consideration:

INSERT BOARD APPOINTMENTS WITH MOTIONS

180 Union Street – Sealed bids

Re-schedule Public Hearing
Zone change

Forestry Grant

Schedule Public Hearing –
Land Use Codes

RFP Cemetery GIS &
Digitalization

Beale – DBU appointment

Certificate of Settlement

Board Appointments

To avoid the issue of term expirations not being dealt with in a timely manner, it is the intention of the City Clerk to add "Board Appointments" to the Organizational City Council Meeting Agenda. I have staggered the terms of all current board members for Council's consideration.

Planning Board	TERM	EXPIRATION DATE	MOTION	SECOND UNANIMOUS?	
Joan Perry	3 year term	November, 2024	Rogers	Carr	yes
Glenn Gallina	3 year term	November, 2024	Carr	Macdonald	yes
Ronald O'Brien	2 year term	November, 2023	Macdonald	Carr	yes
Nancy McKeown	2 year term	November, 2023	Sherrard	Carr	yes
Rod Tirrell	1 year term	November, 2022	Quinn	Rogers	yes
Kevin Niles	1 year term	November, 2022	Sherrard	Carr	yes
(Vacancy)	1 year term	November, 2022			
Board of Assessment Review					
Everett Libby	3 year term	November, 2024	Sherrard	Rogers	yes
Harold Clark	2 year term	November, 2023	Macdonald	Beale	yes
Brian Nicholas	2 year Term	November, 2023	Quinn	Carr	yes
Nancy McKeown	1 year term	November, 2022	Rogers	Quinn	yes
(Vacancy)	1 Year Term	November, 2022			
Zoning Board of Appeals					
Andrew Tickle	3 year term	November, 2024	Beale	Carr	yes
Michael MacPhee	3 year term	November, 2024	Sherrard	Rogers	yes
(Vacancy)	2 year term	November, 2023			
(Vacancy)	2 year term	November, 2023			
(Vacancy)	1 year term	November, 2022			
School District Trustees					
John Smith Jr	3 year term	November, 2024	Quinn	Macdonald	yes
Nick DelMonaco, Jr	2 year term	November, 2023	Rogers	Carr	yes
Mike Chadwick	1 year term	November, 2022	(no motion made)		

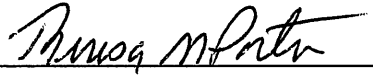
Other items addressed with no Council action being taken at this time included:

- Welcome to newly elected Councilors
- Ice Rink Installation plans
- Downeast Community Partners – Playground Equipment Donation
- Status of Marijuana Ordinances
- Status of Brickwork Projects
- Status Milltown Park Camera Installation

On a motion by Carr and a second by Councilor Macdonald, it was unanimously voted to retire into Executive Session at 6:35 p.m. to discuss Union Negotiations and City Systems Security.

Open session resumed at 7:02 p.m.

There being no further business to come before the City Council at this time, it was moved by Councilor Carr, seconded by Councilor Macdonald, and unanimously voted to adjourn this meeting at 7:02 p.m.

ATTEST: 

Theresa M Porter, City Clerk

Other items

Executive Session

Adjourn