

CALAIS CITY COUNCIL
MAY 12, 2022

The first monthly meeting of the Calais City Council was held this date in the Council Chambers of the Calais City Building at 6:00 p.m. Present was Mayor Howard presiding over Councilors Quinn, Sherrard, Rogers, and Beale.

On a motion by Councilor Rogers and a second by Councilor Quinn, it was unanimously voted to approve the following Consent Agenda:

- A. *Previous Minutes*
- B. *Monthly Departmental Reports*
- C. *Chase Fund for May - \$300.00*
- D. *Treasurer's Warrants City through May 11, 2022*
\$ 221,261.04
- E. *Treasurer's Warrants School through May 11, 2022*
\$ 472,144.06
- F. *Treasurer's Warrant Water through May 11, 2022*
\$ 13,878.06
- G. *Perpetual Care Application – Brenda Clark Dempsey Lot*
- H. *Memorial Day Ceremony – Monday, May 30th 10:00 am*

The City Manager then gave his report on the following:
--Annual Report from Princeton Regional Airport Authority
--Thanks to various Fire Depts for their efforts at Main Street fire
--Business After Hours, May 18th

The City Manager then asked the Council to consider suspending the Rules to add Property Negotiations to Executive Session.

On a motion by Councilor Quinn and a second by Councilor Sherrard, it was unanimously voted to add this item to Executive Session.

There were no Council Committee Reports.

On a motion by Councilor Sherrard and a second by Councilor Rogers, it was unanimously voted to reschedule the Public Hearing on the Elementary School Addition Ordinance to May 26th.

The Finance Director presented the Council with the following bids received on Audit Services:

INSERT AUDIT SERVICE BIDS

Attendance

Consent Agenda

City Manager Report

Suspend rules/Add Agenda Item

Schedule Public Hearing – Elementary School Addition

Audit Service Bids

Audit Bid Results

		Hank Farrah	Peter Hall		
	FY22 Budget	Consulting Bid	Audit Bid*	Total Bids	Increase
General Fund	9,700	7,500	5,000	12,500	2,800
NWSARAS	1,400	1,000	1,000	2,000	600
Sewer	1,400	1,000	1,000	2,000	600
Ambulance	1,400	1,000	1,000	2,000	600
Total City Audit	13,900	10,500	8,000	18,500	4,600
School	11,000	10,500	5,500	16,000	5,000
Total FY Audit	24,900	21,000	13,500	34,500	9,600
Water (2021 budget)	10,500	6,000	5,000	11,000	500
Total Audit Services	35,400	27,000	18,500	45,500	10,100

***No other bids were received.**

Invitations to bid were mailed to 9 firms in Maine. The firms were selected from a list of audit firms that perform municipal services as found on the State of Maine website.

On a motion by Councilor Rogers and a second by Councilor Quinn, it was unanimously voted to accept the bids from Peter Hall in the amount of \$18,500 and Hank Farrah in the amount of \$27,000 for the City's Audit Services.

The Finance Director also presented the following proposal from The First National Bank, for financing the Public Works Dump truck that is currently on order.

INSERT THE FIRST PROPOSAL

It was moved by Councilor Sherrard, seconded by Councilor Quinn, and unanimously voted to contract with The First for a \$175,000.00 6-year loan at an interest rate of 3.79%.

On a motion by Councilor Quinn and a second by Councilor Sherrard, it was unanimously voted to authorize the City Clerk to advertise for sale by sealed bids, the tax acquired property located at 79 North Street.

On a motion by Councilor Rogers and a second by Councilor Quinn, it was unanimously voted to accept the offer of \$12,000.00 from Robert Greenlaw, for the tax acquired property located at 171 South Street.

On a motion by Councilor Sherrard and a second by Councilor Quinn, it was unanimously voted to authorize the City Manager to sign the Northeast Paving contract for the 2022 Paving Project.

On a motion by Councilor Sherrard and a second by Councilor Quinn, it was unanimously voted to authorize the Police Dept to purchase three new tasers with a 5-year warranty from Axon Enterprises for \$10,799.99. This will be charged to Police Dept FY22 Budget.

Following a brief discussion, the next agenda item, Social Media Archiving, was tabled so that more information could be obtained.

On a motion by Councilor Quinn and a second by Councilor Rogers, it was unanimously voted to authorize \$40,000.00 from Economic Development Fund for the City's share of funding of the Calais/Baileyville Economic Development Program.

Finance of PW Dump Truck

Put out to Bid 79 North Street

Sale of Tax Acquired Property – 171 South St

Paving contract

Police Dept Tasers

Social Media Archiving

Economic Development Program financing

Mike Ellis

From: Chase Smith <Chase.Smith@thefirst.com>
Sent: Tuesday, May 10, 2022 3:55 PM
To: Crystal Gallina
Cc: Mike Ellis
Subject: RE: Dump Truck Loan

Here you go.

Loan Amount	\$ 175,000.00
Term	5 Years
Rate	3.70%
Est. Annual Pmt.	\$ 39,038.64

Loan Amount	\$ 175,000.00
Term	6 Years
Rate	3.79%
Est. Annual Pmt.	\$ 33,215.77

Loan Amount	\$ 175,000.00
Term	7 Years
Rate	3.88%
Est. Annual Pmt.	\$ 29,088.80

Chase Smith | Loan Officer | NMLS#1648272
First National Bank, a division of The First Bancorp
800.564.3195 ext. 3303 | Cell 207.952.4006
Fax 207.454.8294
P.O. Box 806 | Calais, Maine 04619
chase.smith@thefirst.com | www.thefirst.com

Ready to apply? Click here for our online application: [FNB Apply Now](#)



From: Chase Smith
Sent: Tuesday, May 10, 2022 2:09 PM
To: Crystal Gallina <FinanceDirector@calaismaine.org>
Cc: Mike Ellis <manager@calaismaine.org>
Subject: RE: Dump Truck Loan

Hi Crystal,

I have requested updated rates and will send them to you and Mike as soon as I get them.

It was moved by Councilor Rogers, seconded by Councilor Quinn, and unanimously voted to approve the purchase of land located behind the Red Beach Cemetery and described as Map 37, Lot 206, for \$25,000. This to be charged to the Land Disposition Account.

Land Purchase

It was moved by Councilor Sherrard, seconded by Councilor Quinn, and unanimously voted to donate the City's 3-Phase Generator currently located at AMHC facility to AMHC. The only stipulation is that the city will no longer have anything to do with this piece of Equipment.

3-phase generator

The next agenda item was a request from the Animal Control Officer to post a sign prohibiting dogs in the fenced in areas of the City's playground. It was moved by Councilor Quinn and seconded by Mayor Howard to post these signs. Voting in favor of this motion were Councilor Quinn and Mayor Howard. Councilors Sherrard, Rogers, and Beale were opposed. Motion failed.

Posting Playground/Leashed Dogs

Following more discussion, it was moved by Councilor Sherrard, seconded by Councilor Rogers, and unanimously voted to post signs that require all dogs to be leashed and all dog owners must take care of their dog's waste if allowed in fenced in playgrounds.

It was moved by Councilor Quinn and seconded by Councilor Beale to authorize the Public Works Director to purchase a 5-ft Rototiller attachment for the JD 750 Cemetery Tractor for \$2,600.00, this item to be charged to other capital projects line of the FY 22 Budget. Voting in favor of this motion were Councilors Quinn, Rogers, Beale, and Mayor Howard. Councilor Sherrard was opposed. Motion carried.

Rototiller Attachment

On a motion by Councilor Sherrard and a second by Councilor Quinn, it was unanimously voted to authorize the City Manager to solicit bids for the construction of a new bath/changing room, wash station, and rear door at the Public Safety Building.

Solicit Bids North Street Building Improvements

It was moved by Councilor Sherrard, seconded by Councilor Quinn, and unanimously voted to authorize the use of St Croix #1, for a Curative testing clinic.

Curative use of St Croix #1

On a motion by Councilor Rogers and a second by Councilor Quinn, it was unanimously voted to sponsor Sunrise Trail Riders ATV Club, for a 90/10 Matching Grant through the Bureau of Parks/ Lands Grant Municipal Grant in Aid Program.

Grant In Aid – ATV Club Grant

On a motion by Councilor Sherrard and a second by Councilor Quinn, it was unanimously voted to accept with great regret, the Retirement Letter of City Clerk/Treasurer, Theresa Porter.

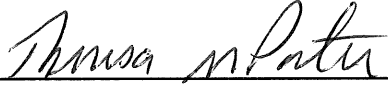
Other items addressed with no Council action being taken at this time included:

- Status of Opportunity Zone
- Status of School Bus Storage Proposals
- Need for repair of Brick Wall near 7th Day Adventist Church
- Calais Pool Opening date June 20th
- Generators and Heat Pumps for City Building and Rec Center

On a motion by Councilor Quinn and a second by Councilor Beale, it was unanimously voted to retire into Executive Session at 6:55 p.m. to discuss Fire Chief Candidates and a Property Negotiation.

Open Session resumed at 7:45 p.m.

There being no further business to come before the City Council at this time, it was moved by Councilor Quinn, seconded by Councilor Sherrard, and unanimously voted to adjourn the meeting at 7:45 p.m.

ATTEST: 
Theresa M Porter, City Clerk

Retirement – Theresa Porter

Other items

Executive Session

Adjourn