

CALAIS CITY COUNCIL
November 9, 2023

The organizational and first regular monthly meeting of the Calais City Council was held this date in the Council Chambers of the Calais City Building at 6:00 p.m.

Present was Mayor Mingo presiding over Councilors Macdonald, Beale, Rogers, Sherrard and Councilors Elect Quinn and Niles.

After the meeting was called to order, City Manager Ellis asked the council to suspend the rules and add Allen Clark to the list of board appointments under the Planning Board. Councilor Sherrard made a motion to do so. Councilor Macdonald seconded. All were in favor with Councilor Elect Quinn abstaining.

The first order of business was the approval of the Return of Votes Cast for the November 7, 2023 election. Councilor Sherrard made a motion to approve. Councilor Beale seconded. All were in favor with Councilor Elect Quinn abstaining.

SEE INSERT: RETURN OF VOTES CAST

After the approval of the Return of Votes Cast, the City Clerk then administered the oath of office to Councilors Niles and Quinn.

Mayor Mingo then gave his address and shared this year's committee appointments.

SEE INSERT: COUNCIL COMMITTEE ASSIGNMENTS

The next order of business was the approval of the Council Rules and Orders. It was moved by Councilor Sherrard, seconded by Councilor Quinn, and unanimously voted to approve the Council Rules and Orders.

SEE INSERT: COUNCIL RULES AND ORDERS

Following this, the council took up the list of 2023 Board Appointments. The nominees and votes were as follows:

Nancy McKeown-Planning Board-3 Year Term-Motion by Councilor Rogers-second by councilor Macdonald-all in favor.

Attendance

Suspend the Rules-Ammend
Agenda Item

Return of Votes Cast

Oath of Office

Mayoral Address

Approval of Rules & Orders

2023 Board Appointments

Brian Nicholas-Planning Board-3 Year Term-Motion by Councilor Sherrard-second by councilor Beale-all in favor.

Allen Clark-Planning Board-2 Year Term-Motion by Councilor Sherrard-second by councilor Niles-all in favor.

Harold Clark-Assessment Review Board-3 Year Term-Motion by Councilor Rogers-second by Councilor Niles-all in favor.

Brian Nicholas-Assessment Review Board-3 Year Term-Motion by Councilor Sherrard-second by Councilor Quinn-all in favor.

Nick DeIMonaco-School Board Trustee-3 Year Term-Motion by Councilor Rogers-second by Councilor Macdonald-all in favor.

This concluded the organizational portion of the meeting. The council then moved on to normal business.

On a motion by Councilor Macdonald and a second by Councilor Beale, it was unanimously voted to approve the following consent agenda:

- A. *Previous Minutes*
- B. *Approval of Monthly Departmental Reports*
- C. *Approval of Chase Fund for November \$150*
- D. *Treasurer's Warrants City through November 8, 2023*
\$ 139,827.96
- E. *Treasurer's Warrants School through November 8, 2023*
\$ 304,378.91
- F. *Treasurer's Warrants Water through November 8, 2023*
\$ 7,436.40
- G. *Special Event Permit-Chamber of Commerce-Tree Lighting*
- H. *Application for Catering Permit-Calais Motor Inn*

The City Manager then gave his report. He congratulated the newly elected City Councilors and he also thanked the clerk for a successful and smooth election.

Under follow-up items, the new lights have arrived for the downtown streetlamps and are ready to be installed and tested. Also, the new doors for the library have arrived and installation is scheduled to begin on 11/13.

Consent Agenda

City Manager's Report

Follow Ups

None of the committees had met since the last council meeting. The School Liaison Committee will meet again on Thursday, 11/30/23 at 5pm prior to the scheduled council meeting.

New Business

The first item of new business was consideration of recommended water balance write-offs submitted by the tax collector. Councilor Sherrard made a motion to approve the write-offs. Councilor Quinn seconded. All were in favor.

Balances Written Off:

Account #	Amount \$
4264	\$118.66
4266	\$116.08
4255	\$60.58

Next, the council discussed a quote for replacement of the concrete steps from the municipal parking lot down to Church Street. Councilor Sherrard made a motion to accept the quote of \$7320 from American Concrete Industries with the money to be paid from Capital Improvements FY24. Councilor Niles seconded the motion. All were in favor.

The next agenda item was a presentation from the Brandon Leddy Memorial Fund. This item was tabled as the representative was unable to attend the meeting.

Lastly the council reviewed the current Obscenity Display and Rec Department Ordinances. After discussion it was decided not to make any changes to these ordinances at this time.

Other topics discussed with no action taken included:

- Congratulations to Councilors Niles & Quinn on election
- Congratulations to Madison McVicar and Casey Carr on election to School Committee
- Concern about playground fall-zones
- Thank you from Councilor Quinn to the community for support in the election
- Thank you to all election workers
- State grant opportunity for trails

Committee Updates

Water Write-Offs

Replacement of Parking Lot Steps

Brandon Leddy Memorial Fund Presentation

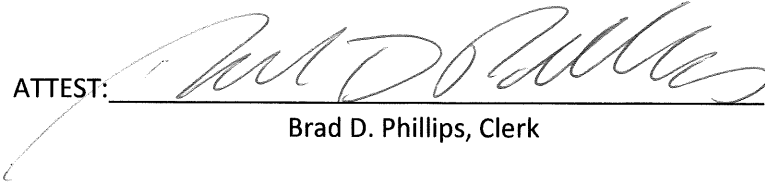
Review of Obscenity Display & Rec Department Ordinances

Roundtable

There being no further business to come before the City Council at this time, it was moved by Councilor Rogers, seconded by Councilor Quinn, and unanimously voted to adjourn this meeting at 6:26 p.m.

Adjournment

ATTEST:



A handwritten signature in cursive script, appearing to read 'Brad D. Phillips', is written over a horizontal line.

Brad D. Phillips, Clerk

RETURN OF VOTES CAST – NOVEMBER 7, 2023 – REFERENDUM AND MUNICIPAL ELECTIONS

At a legal meeting of the inhabitants of the City of Calais, in the County of Washington, qualified by the Constitution to vote, said City, on Tuesday, November 7, 2023, the inhabitants gave their votes upon the following. The same were received, sorted, counted and declared in open meeting, by the Warden who presided and in the presence of the Ward Clerk, who formed a list of the candidates and referendum questions voted for and against and made records thereof in the presence of the Warden in open meeting sealed up the copies of said records as appears by copies of said lists, duly attested by the Warden and Ward Clerk, and returned to the City Clerk of said Calais on the 7th day of November, 2023, the same being within twenty-four hours of said meeting.

The total Number of ballots cast: State 703 Municipal 702

Question 1: Citizen Initiative

Do you want to bar some quasi-governmental entities and all consumer-owned electric utilities from taking on more than \$1 billion in debt unless they get statewide voter approval?

YES 431 NO 244 BLANK 28

Question 2: Citizen Initiative

Do you want to ban foreign governments and entities that they own, control, or influence from making campaign contributions or financing communications for or against candidates or ballot questions?

YES 574 NO 120 BLANK 9

Question 3: Citizen Initiative

Do you want to create a new power company governed by an elected board to acquire and operate existing for-profit electricity transmission and distribution facilities in Maine?

YES 136 NO 552 BLANK 15

Question 4: Citizen Initiative

Do you want to require vehicle manufacturers to standardize on-board diagnostic systems and provide remote access to those systems and mechanical data to owners and independent repair facilities?

YES 536 NO 154 BLANK 13

Question 5: Constitutional Amendment

Do you favor amending the Constitution of Maine to change the time period for judicial review of the validity of written petitions from within 100 days from the date of filing to within 100 business days from the date of filing of a written petition in the office of the Secretary of State, with an exception for petitions filed within 30 calendar days before or after a general election?

YES	344	NO	330	BLANK	29
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Question 6: Constitutional Amendment

Do you favor amending the Constitution of Maine to require that all of the provisions of the Constitution be included in the official printed copies of the Constitution prepared by the Secretary of State?

YES	438	NO	246	BLANK	19
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Question 7: Constitutional Amendment

Do you favor amending the Constitution of Maine to remove a provision requiring a circulator of a citizen's initiative or people's veto petition to be a resident of Maine and a registered voter in Maine, requirements that have been ruled unconstitutional in federal court?

YES	188	NO	477	BLANK	38
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Question 8: Constitutional Amendment

Do you favor amending the Constitution of Maine to remove a provision prohibiting a person under guardianship for reasons of mental illness from voting for Governor, Senators and Representatives, which the United States District Court for the District of Maine found violates the United States Constitution and federal law?

YES	248	NO	421	BLANK	34
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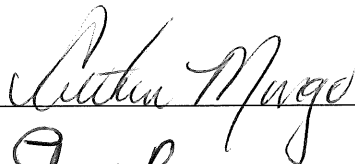
----- Municipal Results -----


City Council, 3 Year Term


Quinn, William F **373**
Niles, Kevin L **441**
Moreside, C. Edward **302**


School Committee, 3 Year Term


Carr, Casey Lea **355**
Chadwick, Michael W **243**
McVicar, Madison M **372**
Greenlaw, Robert F **236**

















Calais City Council

CITY OF CALAIS
COUNCIL COMMITTEE ASSIGNMENTS
NOVEMBER 2023–NOVEMBER 2024

Finance Committee

Chair	Michael Sherrard Elery Beale Marcia Rogers	Responsible for researching policy issues pertaining to the financial operations and status of the City.
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Property Committee

Chair	Kevin Niles Marcia Rogers Michael Sherrard	Responsible for researching policy issues pertaining to acquisitions and sale of Calais property.
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Public Safety Committee

Chair	James Macdonald William Quinn Michael Sherrard	Responsible for researching policy issues pertaining to the City's public safety services (police, fire, ambulance)
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Public Works Committee

Chair	William Quinn Marcia Rogers James Macdonald	Responsible for researching policy issues pertaining to public works, cemeteries, water department, and wastewater treatment plant.
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Welfare Committee

Chair	Elery Beale Kevin Niles James Macdonald	Responsible for fulfilling the function of the Fair Hearing Authority as stipulated in the City's General Assistance Ordinance.
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School Liaison Committee

Chair	Marcia Rogers James Macdonald Elery Beale	Responsible for attending School Board meetings and meeting with two school board members monthly for the purpose of better communication between the two groups.
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Economic/Community Development

Chair	Kevin Niles Elery Beale William Quinn	
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RULES AND ORDERS OF THE CALAIS CITY COUNCIL

1. The Mayor shall take the chair precisely at the hour of meeting, and shall call the meeting to order. If a quorum is present, the minutes of the preceding meeting may then be approved.
2. The Mayor shall preserve order. The Mayor may speak on points of order in preference to other members, and shall decide all questions of order subject to an appeal to the Council.
3. After a motion is made and seconded, it shall be disposed of by a vote of the Council. The mover may withdraw it, before a motion is made to divide or amend.
4. A motion to adjourn is always in order, and it shall be decided without debate.
5. When more than one member addresses the chair at the same time, the Mayor shall name the member entitled to speak.
6. The Mayor may call any member to the chair, provided such substitution does not continue longer than one meeting.
7. In case the Mayor is absent, the clerk shall preside until a Mayor pro tempore is chosen.
8. No member shall speak out of his or her seat unless by permission. Members shall respectfully address the presiding officer with all remarks.
9. No member shall interrupt another while speaking, except to call to order, or to correct a mistake. If any members transgress the rules of the Council, the Mayor shall, or any member may, call to order. The member so called to order shall immediately be silent, unless permitted to explain; and the Council, if appealed to, shall decide on the case.
10. When a motion is under debate no other motion shall be received but:
 - (a) to adjourn
 - (b) to lay on the table
 - (c) for the previous question
 - (d) to postpone to a day certain
 - (e) to commit
 - (f) to divide the question
 - (g) to amend
 - (h) to postpone indefinitely

Which several motions shall have precedence in the order in which they are arranged.

11. Every motion shall be reduced to writing if the Mayor directs, or any member of the Council requests it.
12. When a motion has once been made and carried in the affirmative or negative, any member who voted with the prevailing side may move for a reconsideration of that of the next regular meeting. If seconded, such motion shall be open to debate, and be disposed of by the Council. No more than one motion for the reconsideration of any vote shall be permitted.
13. Every member who shall be present shall vote, unless the Council shall excuse a member for cause.
14. No standing rule or order of the Council shall be suspended, unless four members are in favor of it; nor shall any rule or order be repealed or amended without one day's notice given of the motion therefore, unless four members of the Council shall concur therein.
15. In all votes, when anything is to be expressed by way of command, the form of expression shall be ORDERED; and when opinions, principles, facts or purposes, are to be expressed, the form shall be, RESOLVED.
16. No committee shall act, unless a majority present at the time of action.
17. The standing committees shall be annually appointed by the Mayor, each consisting of three members, unless otherwise ordered by Council. The number and charge of Committees shall be determined at the organizational meeting of the Council, and may be amended from time to time as the Council shall deem expedient.
18. Public comment shall be expressed only during Public Hearings, or during the portion of each meeting at which time such comments are solicited. All such comment shall be addressed to the Chair. The Chair shall recognize persons permitted to speak.
19. All Council meetings shall adjourn no later than 9:30 p.m. unless a majority of the members present shall otherwise decide.
20. Times and places for regular City Council meetings shall be determined at the organizational meeting each year.
21. At special meetings of the Council only agenda items will be discussed unless there is unanimous assent by those present.
22. Items may be placed on the agenda for regular meetings by the mayor or any member of the Council, by the City Manager or by the Clerk. Placement of an item on the agenda at the request of a citizen does not necessarily constitute approval of the position advocated.