

CALAIS CITY COUNCIL  
November 30, 2023

The second regular monthly meeting of the Calais City Council was held on this date in the Council Chambers of the Calais City Building at 6:00 p.m.

Present was Mayor Mingo presiding over Councilors Macdonald, Quinn, Beale, Rogers, and Sherrard.

On a motion by Councilor Rogers and a second by Councilor Quinn, it was unanimously voted to approve the following consent agenda:

- A. *Previous Minutes*
- B. *Treasurer's Warrants City through November 30, 2023*  
\$ 323,378.34
- C. *Treasurer's Warrants School through November 30, 2023*  
\$ 569,390.72
- D. *Treasurer's Warrants Water through November 30, 2023*  
\$ 64,771.94
- E. *Application for Perpetual Care-King Lots*

The City Manager then gave his report. He wanted to remind the public about the annual Calais Lioness Christmas Parade happening on 12/1 @6pm. Santa will be at the parade and at the Fire Station the following day from 9am until noon. He also recommended that the council schedule just one regular meeting in the month of December for the 14<sup>th</sup>.

For follow up items, Councilor Sherrard expressed the need for a veterinarian in the community. The open position of Economic Development Director was discussed. Along with the job description for that position, the possibility that the search for a veterinarian could be a project for the new Economic Development Director was also suggested.

For committees, the School Liaison Committee met at 5pm prior to this meeting. Several topics were discussed including the hot lunch program, EV buses, recruitment, website, and the elementary school expansion. The Public works committee will be meeting on 12/14 at 5pm prior to the next council meeting.

Attendance

Consent Agenda

City Manager's Report

Follow Ups

Committee Updates

**New Business**

The first item of new business was the filling of two open full-time EMT Positions. Alec Bisson and Alana Poirier were recommended for these roles. Councilor Sherrard made a motion to approve. Councilor Quinn seconded. All were in favor.

Next, City Manager Ellis asked for Council’s permission to sign a five-year communications site agreement with PCT Communications at a cost of \$2,400 per year. Councilor Beale made a motion to give the City Manager permission to do so. Councilor Macdonald seconded the motion. All were in favor.

The next item was discussion of an upgrade to the City’s website. After discussion, Councilor Beale made a motion to go with the bid for a template-based site from Town Web at a cost of \$5,815 for the first year and \$3,315 for each subsequent year of a three-year contract. Councilor Quinn seconded. The motion carried with only Councilor Sherrard opposed.


The last new-business agenda items were reviews of the city’s Refuse Collection and Solid Waste Disposal Area Ordinances. These items were tabled, and it was decided to move further review of ordinances to the applicable committee meetings first.

**Executive Session**

At this time, pursuant to MRSA Title 1, §405 (6)(a) a motion was made to enter executive session for discussion of a personnel matter. The motion was made by Councilor Quinn and seconded by Councilor Macdonald. All were in favor. The Council entered executive session at 7:04 pm.

The council returned from executive session at 7:38 PM. No motions were made.

There being no further business to come before the City Council at this time, it was moved by Councilor Rogers, seconded by Councilor Macdonald, and unanimously voted to adjourn this meeting at 7:38 p.m.

ATTEST:   
Brad D. Phillips, Clerk

Filling of EMT Positions

Communications Site Agreement

City Website Upgrade

Review of Refuse Collection & Solid Waste Disposal Area Ordinances

Executive Session

Adjournment