

CALAIS CITY COUNCIL
January 25, 2024

The second regular monthly meeting of the Calais City Council was held this date in the Council Chambers of the Calais City Building at 6:00 p.m.

Present was Mayor Mingo presiding over Councilors Niles, Sherrard, Rogers, Beale, and Quinn.

On a motion by Councilor Quinn and a second by Councilor Beale, it was unanimously voted to approve the following consent agenda:

- A. *Previous Minutes*
- B. *Treasurer's Warrants City through January 24, 2024*
\$ 274,094.27
- C. *Treasurer's Warrants School through January 24, 2024*
\$ 587,824.05
- D. *Treasurer's Warrants Water through January 24, 2024*
\$ 43,095.14

Mayor Mingo then called for a public hearing to consider an application for Medical Marijuana License Renewal for Smoke On The Water. After a time of public comment, the public hearing was closed. A second public hearing was then held to consider an application for Medical Marijuana License Renewal for The Higher Class. After a time of public comment, that public hearing was closed. Councilor Niles then made a motion to approve the application for Smoke On The Water. Councilor Quinn seconded. All were in favor. Councilor Niles then made a motion to approve the application for The Higher Class. Councilor Quinn seconded. All were in favor.

The City Manager then gave his report. He had no items to share with the Council at this time.

There were also no updates or discussions held regarding follow-up items.

For committees, the School Liaison Committee met on 1/24 for budget discussion and an update on labor negotiations and the elementary school building expansion. The school building committee will meet on 1/30/24 at 5 PM.

Attendance

Consent Agenda

Public Hearings-Medical
Marijuana License Renewals-
Smoke On The Water & The
Higher Class

City Manager's Report

Follow-ups

Committee Reports

The Economic/Community Development committee met at 5pm prior to this meeting and listened to input from the public on ideas for development of the downtown area. They are going to meet again on 3/14/24 at 5 PM. The Public Safety Committee is going to meet on February 8th at 5PM.

The last item of old business was discussion of the purchase of new voting booths. This item was tabled at the 1/11/24 council meeting. It was decided to move this agenda item to the upcoming FY 24/25 budget discussions.

New Business

The first item of new business was a presentation by Gerry James regarding his desire to open a medical marijuana store in Calais and a request for the council to consider relaxing some of the distance requirements in the current Medical Marijuana Ordinance. It was decided to add discussion of the Medical Marijuana Ordinance to the upcoming February 8th meeting and to schedule a public hearing for February 22nd to consider any amendments to the ordinance.

Next the council reviewed the status of expenditures in the current budget. No motions were made.

Police Sgt. Vinson and Police Chief Randall then shared the Police Department's proposed METRO/CJIS System Policy with a recommendation that the council adopt the policy. Councilor Sherrard made a motion to adopt the policy as presented. Councilor Rogers seconded the motion. All were in favor.

See Insert Calais Police Department METRO/CJIS System Policy

The council then considered a request from Tim Crowe, owner of Jo's Diner & Pizzeria, for a sewer easement release from the City. Councilor Sherrard made a motion to approve the requested easement release. Councilor Niles seconded. All were in favor.

Fire Chief Lee then made a request for permission to accept annual Forestry Grant funds for the Fire Department. Councilor Sherrard made a motion to grant the request. Councilor Quinn seconded. All were in favor.

Committee Reports Cont.

Voting Booths

Medical Marijuana Proposal

FY 23/24 Budget Review

Police METRO/CJIS Policy

Sewer Easement Release

Fire Department Forestry Grant

The last item of new business was consideration of the bid received for the City's Water Department generator and well project. It was decided to table this item to allow time to gather more detailed information regarding the bid that was received.

Other topics discussed with no action taken included:

- Public Works Dept. doing great at keeping up with winter maintenance
- Concern over roof damage to a Main St. Building
- Support for relaxing Medical Marijuana Ordinance distance restrictions
- Milltown skating rink success
- Thanks to Finance Director Gallina for information put together for budget update
- Discussion of alley closure beside Karen's Diner
- Update on light pole damage
- Suggestion of how to improve downtown lighting


Executive Session

At this time, pursuant to MRSA Title 1, §405(6)(a) a motion was made to enter executive session for discussion of a personnel matter. The motion was made by Councilor Quinn and seconded by Councilor Beale. All were in favor. The Council entered executive session at 6:40 pm.

The council returned from executive session at 7:00 PM.

There being no further business to come before the City Council at this time, it was moved by Councilor Sherrard, seconded by Councilor Quinn, and unanimously voted to adjourn this meeting at 7:00 p.m.

ATTEST:



Brad D. Phillips, Clerk

Water Dept. Generator/Well
Bid

Roundtable

Executive Session

Adjournment

Subject:	Calais Police Department METRO/CJIS System Policy	Policy #	2-18
Effective Date:		Review Period:	2 Years
Distribution:	All Sworn Personnel	# of pages:	10
MLEAP:	N/A	CJIS/METRO Requirement	
	<i>Rescinds All Previous Policies Related To This Current Policy</i>		
Issuing Authority:	David Randall - Chief of Police		

I. POLICY

It is the policy of the CALAIS Police Department that the use of all electronic systems, including computers, fax machines, and all forms of Internet/intranet access, are for CALAIS Police Department business and for authorized purposes only. It is also the policy of the CALAIS Police Department to protect the integrity of records declared confidential under the Criminal History Information Act.

II. PURPOSE

It is the purpose of this policy to establish guidelines for the use of all information systems that store, access, or process criminal justice information (CJI) per the requirements of the CJIS Security Policy and the METRO Manual.